

Please return the forms to:

**Connie Melaragno**  
**111 Mistflower**  
**Lake Jackson, Texas 77566**

Make checks payable to: **St Mary Star of the Sea**

**COMMITTEE USE ONLY**

DATE \_\_\_\_\_ AMT. PAID \_\_\_\_\_

CHECK # \_\_\_\_\_ CASH \_\_\_\_\_

SPACE ASSIGNMENT(S) \_\_\_\_\_

**2017 Santa's Hand-Crafted Bazaar**

Saturday, November 11, 2017

**VENDOR APPLICATION**

ENTRY DEADLINE (with payment): September 15, 2017

APPLICANT NAME: \_\_\_\_\_  
Last name First Name

ORGANIZATION NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street City State Zip

EMAIL: \_\_\_\_\_

DAY PHONE: \_\_\_\_\_ EVENING PHONE: \_\_\_\_\_

Please give a brief description of your art, craft, and item you plan to sell; and, enclose 3x5" (or larger) photos of items to be sold. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

LIST OF PERSON(S) WORKING AT YOUR SPACE OR TABLE(S) (1) \_\_\_\_\_

(2) \_\_\_\_\_ (3) \_\_\_\_\_

FEE: \$75 per space (10' X 10') Fee: \$2 per table provided

Space Rental (\$75 x \_\_\_ spaces): \$ \_\_\_\_\_

Tables requested (\$2 x \_\_\_ tables): \$ \_\_\_\_\_

TOTAL Enclosed: \$ \_\_\_\_\_

In consideration of my acceptance of this entry, I hereby, for myself, my heirs, my executors and administrators, waive any and all rights and claims for damages I may have against the sponsors, coordinating groups, and any individuals associated with this event, their representatives successors and assigns for any and all injuries, damages, theft or losses of any kind suffered by me or inflicted upon my property in connection with my participation in the St. Mary Star of the Sea Catholic Church *Santa's Hand-Crafted Bazaar*. I also agree to abide by all rules set forth by St. Mary Star of the Sea Catholic Church.

**ALL persons sharing a space must sign this form.**

NAME \_\_\_\_\_ DATE \_\_\_\_\_

NAME \_\_\_\_\_ DATE \_\_\_\_\_

NAME \_\_\_\_\_ DATE \_\_\_\_\_

# ***2017 Santa's Hand-Crafted Bazaar***

## **RULES AND RELEASE**

### **RULES FOR VENDORS:**

Each Vendor is responsible for its/his/her own money, cash box, and sales receipts. St. Mary Star of Sea Catholic Church will not provide that services, or make change.

Vendors must provide their own solid color tablecloths for all tables that adequately cover inventory, boxes, etc. stored under the table(s). Displays must be kept neat and free from all hazards during the bazaar's hours of operation.

No one other than St. Mary Star of the Sea Catholic Church (and its service organizations) will be allowed to sell food for consumption on the premises. This will be strictly enforced.

Vendors may not assign or sublease any part of their space or table(s) to any other party.

Items to be sold must be representative of those shown in photos submitted for approval. No items assembled from commercial kits may be sold.

Table set-up will begin at 8:30 AM on the day of the bazaar. All tables and displays must be completed by 10 AM.

Bazaar hours run from 10:00 AM – 5 PM; all displays and tables must be open for business and manned during this time.

Vendor may not dismantle their inventory or displays prior to 5 PM. All vendors and their merchandise must vacate the Lake Jackson Civic Center by 6:30 PM.

There will be no babysitting services provided; therefore, Vendor must have someone available to watch Vendor's children at all times including setup, takedown, and use of restrooms. No unattended children are allowed in the Vendor room.

There will be no security services or patrols on the premises before, during, or after the bazaar.

Once Vendor's registration is accepted, all fees are non-refundable. Vendor agrees to pay St. Mary Star of the Sea Catholic Church \$50 for any returned check.

No changes may be made by phone. Changes may be made only by mail or email (sent to [csmelaragno@hotmail.com](mailto:csmelaragno@hotmail.com) ).

Vendors are solely and completely responsible for any loss, damage, or breakage to its/your property and inventory. Use of any St. Mary Star of the Sea Catholic Church volunteers to assist with moving or carrying items or inventory are solely at the Vendor's risk.

### **RELEASE:**

Vendor hereby releases, indemnified, and agrees to defend St. Mary Star of the Sea Catholic Church (including the Roman Catholic Diocese of Houston-Galveston, the Knights of Columbus, other church service organizations, and every member thereof, and every agent, contractor, employee, or volunteer thereof) from and against any and all claims, demands, liabilities, cause of action, suits, judgments, damages, and expenses, including attorneys fees or other costs related thereto, arising from any injury to any person (up to and including death), or from any property loss (including but not limited to damage, theft, destruction, loss, loss of use, loss of profits, or inconvenience), suffered by Vendor (or Vendor's agents, family, employees, or contractors), arising from or connected with attendance by Vendor at the Santa's Hand-Crafted Bazaar, for any reason other than intentional misconduct of the St. Mary Star of the Sea Catholic Church.

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_